

**Lake Land College  
Board of Trustees  
District No. 517**



Regular Board Meeting No. 658  
Board and Administration Center, Room 011  
Mattoon, IL  
October 11, 2021

**Minutes**

**Call to Order.**

Chair Sullivan called the October 11, 2021, regular meeting of the Lake Land College Board of Trustees to order at 6:00 p.m. in room 011 of Board & Administration Center, Mattoon, IL.

**Roll Call.**

**Trustees Physically Present:** Mr. Gary Cadwell, Vice-Chair; Mr. Kevin Curtis; Ms. Doris Reynolds; Mr. Dave Storm; Mr. Mike Sullivan, Chair; Ms. Denise Walk, Mr. Thomas Wright, Secretary and Student Trustee Katie Greuel.

**Trustees Absent:** None.

**Others Participating via Telephonic or Electronic Means:** None.

**Others Present:** Dr. Jonathan Bullock, President; Mr. Jon Althaus, Vice President for Academic Services; Ms. Jean Anne Grunloh, Chief of Staff; Ms. Seirra Laughhunn, Executive Assistant to the President's Office; Ms. Valerie Lynch, Interim Vice President for Student Services; and members of the staff and media.

**Approval of Consent Items.**

Trustee Cadwell moved and Trustee Storm seconded to approve the following consent items:

1. Approval of Minutes of September 13, 2021, Regular Meeting.
2. Approval of Agenda of October 13, 2021, Board of Trustees Meeting.
3. Bills for Payment and Travel Expenses, Including Trustee Travel Reimbursement.

The following is a summary by funds:

Education Fund	\$	535,657.42
Building Fund	\$	50,140.83
Site & Construction Fund	\$	7,874.25
Bond & Interest Fund	\$	-
Auxiliary Services Fund	\$	49,437.58
Restricted Purposes Fund	\$	568,497.73
Working Cash Fund	\$	-
Audit Fund	\$	28,140.00
Liability Insurance Fund	\$	19,348.97
Student Accts Receivables	\$	2,624,649.36
Total	\$	3,883,746.14

For a summary of trustee travel reimbursement and details of bills refer to:  
<https://www.lakelandcollege.edu/board-of-trustees/>

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Greuel voted yes.

Absent: None.

Motion carried.

### **Hearing of Citizens, Faculty, and Staff.**

There were no public comments.

### **Committee Reports.**

#### **ICCTA/Legislative.**

Trustee Walk, Legislative Liaison, said she had no report at this time.

#### **Resource & Development.**

Trustee Cadwell, Committee Chair, said the Committee met recently and the Committee's review will be discussed later in the meeting per the agenda.

#### **Finance.**

Trustee Storm, Committee Chair, said the Committee had not met since the last regular Board meeting and he had no report at this time.

#### **Buildings & Site.**

Trustee Curtis, Committee Chair, said the Committee had not met since the last regular Board meeting and he had no report at this time.

### **Foundation.**

Trustee Wright, Foundation Liaison, highlighted the following information and said this was provided by Ms. Christina Donsbach, Executive Director for College Advancement:

- The Foundation Golf Classic was a great success with over \$41,000 netted! Thank you to all for your support!
- The second round of Foundation scholarship awarding just wrapped up with an additional \$255,000 awarded to 213 deserving students.
- The Fall Foundation board meeting is scheduled for October 18, 2021. The annual donor reception is postponed but we're working on a donor drive thru reception to be held the morning of November 18, 2021.

### **Student Report.**

Student Trustee Katie Greuel said that SGA is currently planning to host a blood drive on campus November 2, 2021. She said that SGA also participated in a strategic planning focus group regarding the Trend Analysis Report as well as an online leadership conference. She announced that PTK is planning to hold their basket raffle again this fall.

### **President's Report.**

- In September, the College received \$5,725 from the Illinois Department of Corrections (IDOC) toward the FY2021 outstanding balance. A total of \$75,614 remains outstanding from IDOC.
- Lake Land received no payments in September from the Illinois Department of Juvenile Justice (IDJJ) toward the FY2021 outstanding balance. A total of \$95,076 remains outstanding from IDJJ.
- The College has received no September payments from either IDOC or IDJJ for FY 2022 invoices.
- In September, the College received payments from the State of Illinois for FY 2022 credit hour reimbursement of \$333,617 and equalization payments of \$505,251.
- The College received property tax payments totaling just over \$5.3 million in September.
- October 5th the College held Career Day on campus with over 1,100 students in attendance. A big thank you to all of the faculty and staff who helped make the day a success!

### **Business Items.**

**Non-action Items.**

**Quarterly Investment Report.**

Mr. Gary Swearingen, financial advisor with SC3F Wealth Management Group (formerly Wells Fargo Advisors), highlighted the Quarterly Investment Report for the period ending September 30, 2021.

**Faculty Focus on Advancing Student Success – Nursing Programs Virtual Recruiting.**

Ms. Erin Swingler, Allied Health Division Chair and Nursing Instructor, highlighted virtual recruiting efforts for the College's nursing programs.

**Announcement of 2021-2022 Student Ambassadors.**

Ms. Valerie Lynch, Interim Vice President for Student Services, announced the selection of the 2021-2022 Student Ambassadors. She said fifteen highly qualified candidates were selected to serve on the ambassador team as official representatives of Lake Land College.

**Student Laureate Nomination.**

Ms. Lynch announced Ms. Katie Greuel, our current Student Trustee, as this year's Lake Land College nominee for the Illinois Community College Student Laureate Award from the Lincoln Academy of Illinois.

**Monthly Date Point Discussion – ICCB Economic Impact Study.**

Dr. Lynn Breer, Director of Institutional Research and Reporting, highlighted the recently published Economic Impact Study for a portion of the Lake Land College District by the Illinois Community College Board.

**Curriculum Committee Highlights.**

Mr. Jon Althaus, Vice President for Academic Services, highlighted the listing of new courses and curricula as well as changes in correct courses and curricula that have been brought before the Curriculum Committee and passed from March 2021 to September 2021.

**Proposed Revisions to Board Policy 11.08.04 – Retention of College Records.**

Ms. Jean Anne Grunloh, Chief of Staff, recommended proposed changes to the above-referenced Policy. The proposed Policy revisions were provided to each Trustee. Ms. Grunloh said that as part of Public Act 101-0652 that included sweeping criminal justice reforms, the Local Records Act was amended to require permanent retention of records related to complaints, investigations and adjudication of police misconduct. The proposed policy revisions reflect this new amendment in the Human Resource Records section.

Ms. Grunloh said the administration is submitting this recommendation as first reading and will bring this to the Board of Trustees for approval during the November 2021 regular meeting.

### **Calendar of Events.**

Trustees reviewed a calendar of upcoming events. Dr. Bullock noted the Board Retreat scheduled for October 28, 2021.

### **Action Items.**

#### **Approval of Proposed Revisions to Board Policy 10.22 – Purchasing, Bidding and Prevailing Wages for Fixed Works.**

Dr. Bullock presented on the additions to Board Policy 10.22 – *Purchasing, Bidding and Prevailing Wages for Fixed Works* and clarified that the College, in addition to following all requirements of the Illinois Community College Act, will also follow federal regulations when using federal funding sources for procurements and details the process based upon the expenditure amount.

This request was submitted as first reading during the September 2021 regular meeting. Dr. Bullock said that since that time, we have received no requests for changes or additions to the proposed policy language.

Trustee Walk moved and Trustee Curtis seconded to approve as presented proposed revisions to Board Policy 10.22 - *Purchasing, Bidding and Prevailing Wages for Fixed Works*.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Greuel voted yes.

Absent: None.

Motion carried.

#### **Approval of Resolution No. 1021-003 - Intent to Continue Foundation Tax Levy.**

Dr. Bullock presented to the Trustees and reviewed a request from Mr. Greg Nuxoll, Vice President for Business Services, asking that the Board approve the above-referenced Resolution. Trustees learned under provisions of the Illinois Statute, 110 ILCS, 805/3-14.3, community colleges in the state of Illinois are authorized to levy a foundation tax on an annual basis in order to bring the overall tax levy of the education and operations and maintenance funds of the respective community colleges up to the most recently reported statewide average actual levy rate of all community colleges in the state. The Resolution requests permission of the Board of Trustees to continue the tax levy for the foundation tax for another year. The Board has annually passed this resolution since the public act was approved by the legislature effective September 3, 1992. The Illinois Community College Board has certified that Lake

Land College is authorized to levy 29.07 cents per \$100 of equalized assessed valuation for the 2021 tax year.

Trustee Curtis moved and Trustee Storm seconded to adopt as presented Resolution No. 1021-003 - Intent to Continue Foundation Tax Levy.

[A full and complete copy of the Resolution is attached to and part of these minutes.]

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Greuel voted yes.

Absent: None.

Motion carried.

### **Approval of Health, Dental and Vision Insurance Plan Renewal and Rates with Aetna.**

Dr. Bullock said our insurance consultant, Gallagher, recently met with the College's Health Insurance Committee to review a proposed renewal for our health, dental and vision insurance plan with Aetna for 2022. Trustees received information regarding Mr. Nuxoll's recommendation that we proceed with the renewal along with details of key changes for the renewal.

Dr. Bullock said the College implemented various plan design changes in 2019, and those changes continue to be very effective in containing costs. He said based on the previous effective plan changes and overall lower utilization, we will be able to renew the plan without any plan changes for the 2022 plan year. Additionally, the premium rate changes will be as follows:

- Health Insurance – A 2.3% change overall, meaning a 2.3% increase in employee cost sharing.
- Dental Insurance – A 5% increase in premiums to cover a cost/funding gap that has occurred over several years.
- Vision Insurance - No cost changes.

Dr. Bullock said that Mr. Nuxoll's recommendation also detailed the impact to employees for these proposed premium rates.

The proposed 2022 plan also incorporates four new voluntary benefits for the members including coverage for:

- Voluntary Accident
- Voluntary Critical Illness
- Voluntary Hospital Indemnity
- Voluntary Short Term Disability

Dr. Bullock said these recommendations were previously reviewed and approved by our Health Insurance Committee.

Trustee Walk moved and Trustee Curtis seconded to approve as presented the employee health, dental and vision insurance plan renewal for 2022 with Aetna.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Greuel voted yes.

Absent: None.

Motion carried.

### **Acceptance of Reporting of August 2021 Financial Statements.**

Trustees reviewed the August 2021 Financial Statements and heard from Dr. Bullock regarding an update for the August 2021 Financial Statements. Trustee Storm highlighted an overall summary of the revenues, expenditures and significant variances.

Trustee Storm moved and Trustee Walk seconded to approve as presented the August 2021 Financial Statements.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Greuel voted yes.

Absent: None.

Motion carried.

### **Certification of Fall Student Government Association Election Results.**

Ms. Lynch informed the Board that the Student Government Association conducted its fall election on September 15 and 16, 2021. She provided the Board with the results of the election. She said since the Board recognizes the SGA as the representative body for all students, she requested that the Board of Trustees approve certification of the results as presented.

Trustee Walk moved and Trustee Cadwell seconded to certify the results as presented for the Student Government Association Election held September 15-16, 2021.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Greuel voted yes.  
Absent: None.  
Motion carried.

**Acceptance of FY 2022 ASPIRE Project Award.**

Trustees heard from Mr. Althaus requesting that the Board accept the FY 2022 ASPIRE Project grant award, in the amount of \$10,000, from Women Employed, a Chicago-based, non-profit advocacy group with a mission to improve women’s economic status and remove barriers to economic equity. He said that these funds will be used for the College, as one of 10 participating Illinois colleges, to participate in the Accelerating Student Progress and Increasing Racial Equity (ASPIRE) Project.

Trustee Reynolds moved and Trustee Walk seconded to accept the FY 2022 ASPIRE Project grant award, in the amount of \$10,000, from Women Employed.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Greuel voted yes.

Absent: None.

Motion carried.

**Acceptance of Gift-in-Kind Donation – Vehicle Alignment Machine.**

Trustees heard a recommendation from Dr. Bullock for the Board to accept the gift-in-kind donation of a vehicle alignment machine valued at \$5,000 from the Lake Land College Foundation. Trustees learned these items will be used by automotive technology students at the College’s Marshall location.

Trustee Storm moved and Trustee Curtis seconded to accept as presented the gift-in-kind donation of a vehicle alignment machine valued at \$5,000 from the Lake Land College Foundation and to be used by the Automotive Technology Program.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Greuel voted yes.

Absent: None.

Motion carried.

**Approval of MOU with AFSCME 31.**



Trustees reviewed a recommendation from Dr. Bullock that the Board approve a Memorandum of Understanding (MOU) with the American Federation of State, County and Municipal Employees (AFSCME), Council 31 regarding maximum security pay. Trustees were provided the proposed MOU. Trustees learned the Lawrence Correctional Facility is now a maximum security prison. In order to align with current compensation practices at the Illinois Department of Corrections, Dr. Bullock requested the Board approve the proposed MOU so that our staff scheduled to work at the Lawrence Correctional Facility receive up to a \$70 per month stipend as a maximum security pay differential. The effective date of the MOU is July 16, 2021, to align with the timeline that other AFSCME employees began receiving this differential.

Trustee Curtis moved and Trustee Walk seconded to approve as presented a Memorandum of Understanding with the American Federation of State, County and Municipal Employees (AFSCME), Council 31, so that College staff working at the Lawrence Correctional Facility may receive up to a \$70 per month stipend for a maximum security pay differential, retroactive to July 16, 2021.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Greuel voted yes.

Absent: None.

Motion carried.

### **Approval of Service Agreement for Digital Marketing Services.**

Trustees heard a request from Ms. Lynch for the Board to approve an agreement with Interact Communications of La Crosse, Wisconsin, for the College's digital marketing services from October 2021 to June 2022. The proposed agreement was provided to the Board. She said page three of the service agreement detailed the fee structure, with a total project cost of \$83,709.40. Ms. Lynch reported that the College's current working relationship has been very good with Interact Communications since we first contracted to work with them in October 2020. Trustees were provided with significant data showing the positive outcomes of their digital marketing campaigns. Ms. Lynch said Interact exclusively serves two-year colleges and provides valuable resources to our national marketing community.

Ms. Lynch requested an exemption from bidding per item #4.A. of Board Policy 10.22 – *Purchasing, Bidding and Prevailing Wages for Fixed Works*, which states contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part.

Trustee Reynolds moved and Trustee Walk seconded to approve as presented the Service Agreement for Digital Marketing Services with Interact Communications of La Crosse, Wisconsin, at a cost of \$83,709.40 for the period October 2021 to June 2022.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Greuel voted yes.

Absent: None.

Motion carried.

**Approval of Bid for CDL Simulator.**

Dr. Bullock presented a request that the Board approve the bid from Virage Simulations Inc. of Montreal, Canada, in the amount of \$115,000, for the purchase of a CDL Driving Simulator. Trustees received the bid tabulation sheet detailing bids received from three bidders, with Virage Simulations submitting an alternate bid as well. He said that although the bid from Virage for a new CDL Simulator at a cost of \$115,000 was not the lowest bid, it was his recommendation that this be the awarded bid for the numerous reasons which were detailed in Mr. Nuxoll's memorandum included in the Board Book.

Trustee Reynolds moved and Trustee Curtis seconded to approve as presented the bid from Virage Simulations Inc. of Montreal, Canada, in the amount of \$115,000, for the purchase of a CDL Driving Simulator.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Greuel voted yes.

Absent: None.

Motion carried.

**Approval of Bid for Water Fountains with Water Bottle Fillers.**

Dr. Bullock presented the Trustees with a request from Mr. Nuxoll that the Board approve the bid from E.L. Pruitt Company of Springfield, Illinois, in the amount of \$53,832, to upgrade and replace the remainder of our water fountains with the newer models that include bottle fillers. Trustees reviewed the bid tabulation sheet detailing E.L. Pruitt as the lowest of four bids received. Dr. Bullock said installation of newer water fountains that include bottle fillers supports our pandemic response safety efforts.

Trustee Cadwell moved and Trustee Storm seconded to approve as presented the bid from E.L. Pruitt Company of Springfield, Illinois, in the amount of \$53,832, to upgrade and replace the remainder of our water fountains with the newer models that include bottle fillers.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Greuel voted yes.  
Absent: None.  
Motion carried.

### **Approval of Lease Renewal with the City of Paris.**

Dr. Bullock presented to the Trustees a request from Mr. Nuxoll that the Board approve a one-year lease renewal agreement between the College, as Lessee, and the City of Paris as Lessor, for the period of August 1, 2021, through July 31, 2022. He said the lease agreement is for property located at 314 South Central Avenue, Paris, Illinois and the monthly rent amount is \$350.00. Trustees learned the original three-year lease agreement expired on July 31, 2020, but included two one-year automatic renewal options. Trustee Wright suggested that within the next renewal process that the lease renewal include multiple years rather than a yearly renewal process.

Trustee Storm moved and Trustee Curtis seconded to approve as presented a one-year lease renewal agreement between the College, as Lessee, and the City of Paris as Lessor, for the period of August 1, 2021, through July 31, 2022. The lease agreement is for property located at 314 South Central Avenue, Paris, Illinois, with a monthly rent amount of \$350.00.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Greuel voted yes.

Absent: None.

Motion carried.

### **Closed Session**

7:11 p.m. – Trustee Cadwell moved and Trustee Storm seconded to convene to closed session, pursuant to Chapter 5 of the Illinois Compiled Statutes Section 120/2(c)(1), to discuss the appointment, employment, compensation, performance, discipline or dismissal of specific employees.

### **Return to Open Session - Roll Call**

7:22 p.m.

**Trustees Physically Present:** Mr. Gary Cadwell, Vice-Chair; Mr. Kevin Curtis, Ms. Doris Reynolds; Mr. Dave Storm; Mr. Mike Sullivan, Chair; Ms. Denise Walk, Mr. Tom Wright, Secretary; and Ms. Katie Greuel, Student Trustee.

**Trustees Absent:** None.

**Approval of Position and Appointment of Dean of Academic Operations as Discussed in Closed Session.**

Trustee Cadwell, Resource and Development Committee Chair, said the Committee met last week to review the above referenced agenda item and the Committee’s consensus was to approve the position of Dean of Academic Operations and the appointment of Ms. Emily Ramage to this position.

Trustee Cadwell moved and Trustee Walk seconded to approve as presented the position of Dean of Academic Operations and the appointment of Ms. Emily Ramage to this position effective October 12, 2021. This action follows discussion on the topic held in closed session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Greuel voted yes.

Absent: None.

**Approval of Human Resources Report as Discussed in Closed Session.**

Trustees reviewed the Human Resources Report. Dr. Bullock requested the Board approve the Report as presented and he highlighted some of the recommended positions which he said were included in the FY 2022 Budget.

Trustee Walk motioned and Trustee Curtis seconded to approve as presented the standard Human Resources Report. Chair Sullivan said this followed discussion on this topic held in closed session that related only to the appointment of the Dean of Academic Operations, a full-time, tenure track faculty appointment and an approval for a general leave without pay request.

**The following employees are recommended for FMLA leave. Board policy 05.14.12.**

Alexander, Amber

9/11/21-10/12/21

**The following employee is recommended for General Leave of Absence/ Board policy 05.04.14**

Craig, Jessica

10/4/21-10/17/21

**The following positions have been recommended by the Lake Land College President’s Cabinet**

Dean of Academic Operations  
Director of Information Security  
Instructional Designer

Level 17  
Level 15  
Level 14

**Additional Appointments**

The following employees are recommended for additional appointments

	<b>Position</b>	<b>Effective Date</b>
<b>Part-time</b>		
Borges, Andressa	Covid Test Collection Assistant	10/11/21
	Primary Position-Chemistry Lab Student Assistant	
Broyles, Eleanor	Covid Test Collection Assistant	10/11/21
	Primary Position-Fitness Center Specialist	
Caldeira, Lara	Covid Test Collection Assistant	10/11/21
	Primary Position-Chemistry Lab Student Assistant	
Bunch-Epperson, Genine	Pathways Substitute Instructor	9/8/21
	Primary Position-Traffic Safety Instructor	
Hollingsworth, Travis	Covid Site Collection Driver	10/11/21
	Primary Position-Adm Assist Marshall Ext	
Hussein, Yassin	Covid Test Collection Assistant	10/11/21
	Primary Position-Mailroom Assistant	
Peck, Carly	Tutor - Student Disability Services	9/27/21
	Primary Position-Tutor - Student Lrng Asst	
Puckett, Logan	Tutor-Student Community Education	9/21/21
	Primary Position-Tutor - Student Lrng Asst	
Rincker, Grace	Human Resources Assistant	9/30/21
	Primary Position-Agriculture Education Intern	
Stoutin, Drew	College Work Study - Business	8/31/21
	Primary Position-Tutor - Student Lrng Asst	
Painter, Allie	Tutor-Student Carl Perkins	9/1/21
	Primary Position- Tutor-Student Community	
Peck, Carly	Tutor - Perkins - Student	9/27/21
	Primary Position- Tutor-Student Community	
Puckett, Logan	Tutor-Student Carl Perkins	9/21/21
	Primary Position- Tutor-Student Community	

**End Additional Appointments**

The following employees are ending their additional appointment

	<b>Position</b>	<b>Effective Date</b>
<b>Part-time</b>		
Livingston, Bradley	Tech Team Intern	1/26/21
Stoutin, Drew	Tutor-Student Success-Student, Tutor-Student Community Education, Tutor-Student Carl Perkins	7/29/21

**New Hire-Employees**

The following employees are recommended for hire

	<b>Position</b>	<b>Effective Date</b>
<b>Unpaid Volunteer</b>		
Booth, Kylee	Dual Credit Instructor	1/10/22
Janssen, Brad	Athletic Department Bus Driver	9/8/21
Mose, Michael	Athletic Department Bus Driver	9/8/21

**Full-time**

Brewer II, Paul	Custodian	10/12/21
Jeisy, Kyle	Digital communications Coordinator	10/19/21

**Part-time**

Brock, Paige	Admissions and Records Data Entry Assistant	9/7/21
Broyles, Eleanor	Fitness Center Specialist	9/7/21
Burton, Jack	Covid Test Collection Assistant	10/11/21
Earp, Claude	Covid Site Collection Driver	10/11/21
McKee, Savannah	Covid Test Collection Assistant	10/11/21
Oliver, Jordan	Laker Mascot Talent	9/20/21
Peck, Carly	Tutor - Student Learning Assistance Center	9/27/21
Pruemer, Dave	Athletic Trainer	9/10/21
Puckett, Logan	Tutor - Student Learning Assistance Center	9/21/21
Remlinger, Konner	Laker Mascot Talent	9/28/21
Rickey, Constance	Allied Health BNA Adjunct Faculty	10/11/21
Saril, Hannah	Covid Test Collection Assistant	10/11/21
Satterfield, Ryan	Adult Education Adjunct Faculty	8/23/21
Schwenke, Chad	Police Officer	10/1/21
Soltwedel, Julie	Collection Site Lead	10/11/21
Stewart, Allison	Covid Test Collection Assistant	10/11/21
Swift, Janet	Sign Language Interpreter	8/30/21
Tuttle, Allie	Covid Test Collection Assistant	10/11/21
Wilson, Kaylee	Special Needs Note Taker	8/23/21

**College Work Study**

Alexander, Adam	College Work Study - Social Science Edu	9/27/21
Hennings, Meliah	College Work Study - Early Childhood Edu	9/10/21
McDaniel, Regina	College Work Study - TRIO SSS	9/27/21
Monterusso, Lauren	College Work Study - TRIO SSS	8/30/21

**Terminations/Resignations**

The following employees are terminating employment

	Position	Effective Date
<b>Full-time</b>		
Bear, Savannah	Administrative Assistant to Humanities	8/25/21
Cather, Darci	Dean of Guided Pathways	9/24/21
Coartney, Blake	Groundskeeper	9/24/21
Crnkovich, Hannah	Foundation Awards & Corporate Relations	9/17/21
Daugherty, Jessica	Financial Aid Verification Specialist	9/10/21
Fields, Terri	Psychology Instructor	8/8/21
Gile, Lamour	Correctional Automotive Technology Instructor	10/1/21
Gravatt, Tomi	Associate Dean of Correctional Programs	9/24/21
Knearem, Katherine	Payroll Specialist	9/9/21
Mallicoat, Morgan	Associate Dean of Correctional Programs	9/21/21
Manion, Kimberly	Tutoring and Testing Center Specialist	9/7/21
Odum, Rick	Correctional Automotive Technology Instructor	8/31/21
Reinhart, Carrie	Custodian	10/11/2021

Richards, Jacqueline	Correctional Commercial Custodian Instructor	9/29/21
Smart, Adam	Correctional Construction Occupations Instr	10/8/21
Taylor, Jason	Information Security Analyst	10/12/21
Williams, Christopher	Associate Dean of Correctional Programs	8/27/21

**Part-time**

Burton, Jack	Human Resource Assistant	8/23/21
Carlson, Nathaniel	Adjunct Faculty Humanities Division	8/24/21
Maulding, Lacy	Allied Health Den Clinical Instructor (hourly)	5/16/21
Metzelaars, Jason	Police Officer	2/21/21
Miller, Macheal	Bookstore Rush Worker	8/12/21
Romack, Venita	Adjunct Faculty Humanities Division	8/9/20
Saunders, Mackenzie	Covid-19 Checkpoint Screener	5/16/21
Schmidt, Lindy	Kluthe Test Proctor	9/27/21
Swift, Janet	Sign Language Interpreter	8/31/21

**Transfers/Promotions**

The following employee is recommended for a change in position

	Position	Effective Date
<b>Full-time</b>		
Arnold, Tera	Financial Aid Student Comm Specialist	10/12/21
	Transferring from- Financial Aid Outreach Specialist	
Mason, Todd	Correctional Horticulture Instructor	9/7/21
	Transferring from-Correctional Horticulture Instructor Hill	
Ramage, Emily	Dean of Academic Operations	10/12/21
	Transferring from-Director of Grants and Academic Opp	
Roberts, Wrobria	Administrative Assistant to Humanities	9/27/21
	Transferring from-Adm Asst to Field House	
Shumard-Shelton, Lisa	Director of Student Life	10/25/21
	Transferring from-Director of Dual Credit	
Webb, Amber	Director TRIO Student Support Services	10/12/21
	Transferring from-TRIO SSS Advising Counselor	
White-Landrus, Mariah	Adult Education Transition Coordinator	10/12/21
	Transferring from-Adult Education Transition Specialist	
<b>College Work Study</b>		
Turner, Trinity	College Work Study - Student Life	9/6/21
	Transferring from-Newspaper Ed Student Editor	

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Greuel voted yes.

Absent: None.

Motion carried.

**Other Business. (Non-action)**

There was no additional discussion.

**Adjournment.**

Trustee Cadwell moved and Trustee Walk seconded to adjourn the meeting of the Lake Land College Board of Trustees at 7:26 p.m.

There was no further discussion.  
Motion carried by unanimous voice vote.

Approved by:

/s/Mike Sullivan  
Board Chair

/s/Tom Wright  
Board Secretary

\*Note – See Board of Trustees web page for any referenced attachments to these minutes.  
[https://www.lakelandcollege.edu/col/board\\_minutes/](https://www.lakelandcollege.edu/col/board_minutes/)